

# BISHOPTHORPE PARISH COUNCIL

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Bishopthorpe Village Hall  
Main Street  
Bishopthorpe  
YO23 2RB

14 January 2021

## To all members of the Parish Council

You are hereby summoned to attend a virtual meeting of Bishopthorpe Parish Council (on Zoom), on **Tuesday 19<sup>th</sup> January 2021** for the purpose of transacting the business as detailed in the following agenda.

## To all members of the Public

You may join the meeting from the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/83378008821?pwd=aFlvVVdyNENXd012TkxUM2hnODJiZz09>

Meeting ID: 833 7800 8821

Passcode: 778855

One tap mobile

02039017895,83378008821#

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Clerk, Bishopthorpe Parish Council

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

The next meeting of the Parish Council will be held by virtual media (Zoom) on Tuesday 19<sup>th</sup> January 2021.

**The Planning Committee** – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 24<sup>th</sup> November 2020.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

### 5.1 Notice of Applications Received

- 5.1.1 **2 Myrtle Avenue.** Two storey side extension and single storey rear extension. 20/02211/FUL
- 5.1.2 **Ramsey House, Chantry Lane.** Prune one Yew, one Beech and one Tulip tree in Conservation Area. 20/02303/Tree Conservation Area
- 5.1.3 **The Cottage, Ferry Lane.** Fell Blue Cedar tree in Tree Conservation Area. 20/02340/TCA
- 5.1.4 **25 Beech Avenue.** Dormer to rear; rooflights to front and alternations to existing fenestration. 20/02361/FUL
- 5.1.5 **Moor Farm, Moor Lane.** Erection of storage containers (retrospective). 20/01401/FUL
- 5.1.6 **68 Beech Avenue.** Dormer to front. 20/02439/FUL

### 5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **The Lilacs, 19 Lang Road.** Single storey rear extension and relocation of gate pillars following demolition of conservatory. 20/01770/FUL. (No Objection). Approved
- 5.2.2 **46 Acaster Lane.** Erection of one dwelling attached to existing house (resubmission). 20/01205/FUL. (Objection). Refused
- 5.2.3 **1 Ferry Lane.** Crown reduce Horse Chestnut tree by 20%; crown clean one Lime tree, remove lower branches from one Lime tree – protected by Tree Preservation Order number 7/1980. 20/02023/Tree Preservation Order. (No Objection) Approved.
- 5.2.4 **9 Newlands Road.** Crown reduce Oak Tree by 20% and thin by 15%; crown reduce Ash Tree by 30% protected by Tree Preservation Order Number 7/1991. 20/02192/Tree Preservation Order. (No Objection). Approved.
- 5.2.5 **Ramsey House, Chantry Lane.** Prune one Yew, one Beech and one Tulip tree in Conservation Area. 20/02303/Tree Conservation Area (5.1.2 above) Approved

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- 5.2.6 **The Cottage, Ferry Lane.** Fell Blue Cedar tree in Tree Conservation Area. 20/02340/Tree Conservation Area (5.1.3 Above) Approved
- 5.2.7 **26 The Coppice.** Siting of greenhouse and summerhouse and play equipment to front. 20/00925/FUL. (Objection) Approved
- 5.2.8 **Brew House, Bishopthorpe Road.** Various internal alterations including new window opening and formation of archway in car park wall. 20/00091/LBC. (No Objection) Withdrawn
- 5.2.9 **Brew House, Bishopthorpe Road.** Change of use from residential and storage to office (use class B1), formation of window opening and new archway in car park wall. 20/00090/FUL. (No Objection) Withdrawn
- 5.2.10 **Pickersgill Consultancy & Planning, Garth Mews, Sim Balk Lane.** Change of use from E (office) to C3 (dwelling house), including single storey front and rear extensions and erection of detached garage. 20/02150/LBC. (No Objection) Refuse

## 5.3 Large Householder Extension Notifications

- 5.3.1 None

## 5.4 Other Planning Matters

- 5.4.1 None

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Grabowski
- 6.1.2 Caretaker’s Contract – update Cllr. Grabowski
- 6.1.3 Request to use Village Hall car park for band practice – J Parkin
- 6.1.4 Allied Westminster – Temporarily Unoccupied Premises Condition – addition to insurance clauses re lockdown

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Internal Auditor vacancy
- 6.3.3 Email from the City Council: Play and exercise area improvement opportunity
- 6.3.4 2021 – 22 Precept

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Land Title transfer to Mr Loftus, Ferry Lane Cottage - update

### 6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly park inspection update

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green

### 6.8 Web Page Management

- 6.8.1 Monthly Report – Cllr. Mrs Conley

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

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- 6.10 Environmental and Sustainability
  - 6.10.1 Monthly Report – Cllr. Mrs Conley
  - 6.10.2 York Flood Alleviation Scheme December updated newsletter and update (emailed 12/12)
  - 6.10.3 Grand Recycling Date, new date for event
- 6.11 Community Emergency Planning
  - 6.11.1 Committee Report – update Cllr Nicholls
- 6.12 Bishopthorpe Orchard
  - 6.12.1 Update – update Cllr. Mrs Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

##### **Amounts paid DECEMBER 2020**

Monthly direct debit to E-On Sports Pavilion Electricity (paid 31/12/20)	80.69
Monthly direct debit to E-On Village Hall Electricity (paid 31/12/20)	199.00
Monthly direct debit to E-On Village Hall Gas (paid 31/12/20)	159.00
The Renewable Energy Co. Vernon House Electricity (paid 26/11/20)	52.02

**Total Amount paid** £490.71

##### **Amounts paid JANUARY 2021**

Savills Glebe sports field rent	225.00
Savills Ransom strip – allotments, Appleton Road	1.00
Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (paid 24/12/20)	50.24

**Total Amount paid** £276.24

#### 7.1.2 **On- Line banking payments**

##### **Amounts paid DECEMBER 2020**

Clerk's Salary	700.00
Clerk's Expenses- (£0.00)	0.00
Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
Carol Henk – Sports Pavilion cleaning	120.00
Carol Henk – Sports Pavilion cleaning expenses	0.00
Playdale – Repairs and renewals from Inspection Report £3845.39	0.00
Donation to Community First Credit Union Ltd – Main Street Xmas lights	100.00
York Christmas Trees – Sensory Garden 19ft Xmas Tree	264.00
YLCA – Risk Assessment course – Cllr. Mrs Green	10.00
YLCA – Planning System webinar – Cllr. Jemison	22.50
Business Stream – Sports Pavilion	141.60

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Ian Keeton – hosting costs for Bish.net site	82.36
Andrew Powell – Sensory Garden gate locking / unlocking	66.00
On-line payment total	<u>2,193.96</u>
<b>Payment Total</b>	<b><u>£2,684.67</u></b>

## Amounts paid **JANUARY 2021**

Clerk's Salary	700.00
Clerk's Expenses- ( <i>£26.04 Stamp books, 2 x Second class &amp; 1 x first class</i> )	26.04
Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
Carol Henk – Sports Pavilion cleaning	120.00
Carol Henk – Sports Pavilion cleaning expenses	0.00
AOL Quarterly fee plus phone charges for quarter	60.42
Crombledale Contracting – repairs to fence around Play Area	425.00
Advance Fire Services – Bi annual test of Vernon House	146.88
Advance Fire Services – Bi annual test of Village Hall	94.50
City of York Council - Vernon House Insurance premium – annual	170.19
City of York Council – Commercial waste- Village Hall	60.56
City of York Council - Commercial waste – Sports Pavilion	55.75
Andy Powell – Sensory Garden gate daily opening & closing	105.00
Playdale – Various repairs and renewals re annual inspection	3,845.39
On-line payment total	<u>6,497.23</u>
<b>Payment Total</b>	<b><u>£6,773.47</u></b>
<b>Grand Total</b>	<b><u>£9,458.14</u></b>

## 7.2 Income Receipts

City of York Council Double Taxation refund	8,098.01
<b>Income Total</b>	<b><u>£8,098.01</u></b>

## 8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

## 9 Parish Council Young Person of the Year Award and Community Spirit Award

- 9.1 Committee Report – update Cllr Mrs Thornton

## 10 Pinfold

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

## 11 Sensory Garden

- 11.1 Committee Report – update Cllr. Mrs Gajewicz
- 11.2 Mosaic repairs – update Cllr. Mrs Gajewicz

## 12 Police Liaison

- 12.1 Ward Manager's Report

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## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Covid 19 updates
- 13.3 Yorkshire Local Councils Association Branch Meeting – Thursday 11<sup>th</sup> February, 6.45pm
- 13.4 White Rose Updates
- 13.5 Remote Training Programme - January and February 2021 – emailed 10/12
- 13.6 Climate and Ecological Emergency Bill
- 13.7 Appointment of replacement Parish Representative to the City of York Council Standards Committee

## **14 Highway Matters**

- 14.1 Email from City Council: Copmanthorpe Lane loading bay request

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 E-Scooter Community Event – Emailed 10/12
  - 15.1.2 Update: Local Government Reorganisation
- 15.2 Others
  - 15.2.1 Mass Testing – Coronavirus Testing for Bishopthorpe – 4<sup>th</sup> to 8<sup>th</sup> January

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 22<sup>nd</sup> February 2021 at 7.00pm.**

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### **Bank Account checked by**